

Park 400 Association New Membership Application Form

PURPOSE: To notify the Association of an individual, married couple, or domestic partners who desire to become Park 400 Association member(s) and begin the new member qualification checks.

DIRECTIONS. (See instruction sheet) After completing this form mail it along with the two documents listed below to the Park 400 Membership Coordinator at: Jeff Houck, ATTN: Park 400 Membership Coordinator, 305 S. Maple St., Ellensburg WA 98926. You can email this form and proof of date of birth to jhouck03@gmail.com but the signed Membership Agreement MUST BE mailed.

The following items must be included / mailed in with this form :

- Proof of date of birth (Copy of driver's license, government ID, birth certificate, etc.).
- Signed copy of the Park 400 Membership Agreement.

**Membership # you
are considering acquiring:**

**Your Phone #
(Include Area Code):**

Potential New Member

**First
Name:**

**Last
Name:**

**Email
Address:**

Potential New Member's Spouse or Domestic Partner

None

**First
Name:**

**Last
Name:**

**Email (Must be a
Different email
than used above):**

By signing this form below I or we confirm that the following statements are true:

- 1) I or we are a Single Party (an individual person, a married couple, or domestic partners). Partnerships, group, or business ownerships of any kind, are precluded from obtaining a membership in the Park 400 Association.
- 2) I or we are free of any state or federal felony convictions in the last 10 years.
- 3) I or we are not registered sex offenders in any location in the US or Canada.
- 4) I or we agree to a background check – Background check instructions along with online payment instructions will be emailed to the email addresses listed above.
- 5) We have read, understand, and agree to the Associations Bylaws and Rules, Regulations, and Procedures.

**Signature of
potential
new member:**

Date:

**Signature of Spouse
or partner of potential
new member:**

Date:

Information for New Members and Instructions for filling out the New Membership Application Form

1. Park 400 Association Information

A. Park 400 Association, Inc. As per the Articles of Incorporation, the Park 400 Association, Inc. is a member-owned and operated, non-profit, Washington State Corporation that owns and operates the Association's property and facilities.

B. Mission Statement. The mission of the Park 400 Association is to administer, operate, maintain, protect, and improve the Park 400 property and facilities for the pleasure and recreational enjoyment of the members of the Association.

C. Governing Documents. The governing documents of the Association are located the Association's website at Park400.org for viewing and download, they are:

- 1) Articles of Incorporation
- 2) Bylaws
- 3) Rules, Regulations, and Procedures

2. Park 400 Property and Facilities.

A. Park 400 Camping Club. The Park 400 Camping Club is the name of the recreational property owned and operated by the Park 400 Association. The Park 400 Camping Club property is 38.1 acres of forest land intermixed with camping lots /sites, unimproved roads, some permanent structures, and other recreational features. Access to the property is gained via a gated road connected to State Route 109.

B. Park 400 Camping Club Location and address. The Park 400 Camping Club is located between the Pacific Ocean beaches and the coastal dunes of Copalis Beach and State Route 109, approximately 15 miles north of Ocean Shores, Washington in Grays Harbor County. The physical address of the camping club is 3843 State Route 109, Copalis Beach, WA 98535.

C. Camping Lots / Sites. The Association maintains approximately 118 camping lots / sites at the Park 400 Camping Club property. Camping lots / sites boundaries are designated by the Board of Directors and may be adjusted from time to time. A specific camping lot / site is assigned to each membership and entitles the owners of the membership exclusive use of the camping lot / site, as long as the membership is in good standing. Members acquire no ownership or leasehold interest in specific camping lots / sites.

D. Camping Lots / Sites Utilities. The Association provides water, sewage, and electrical utilities to each camping lot / site. The Association maintains the water system from the common use well to the shut-off box that serves the camping lot /site; maintains the Park's electrical grid from the local utility

line to the electrical pedestal that serves the camping lot / site; and maintains the sewage system from the septic tank to the point where the septic line emerges from the ground on the camping lot / site.

E. Common Use Property. Common use property is the land and facilities located outside the designated boundaries of the camping lots / sites. Common use property is for the common use of the Park 400 Association members in good standing. Any changes, modifications, facility additions, construction, or similar acts to common Use Property must be approved by the Board of Directors.

3. Qualifications for Membership in the Park 400 Association. Membership in the Park 400 Association is limited to persons who meet the following minimum qualifications:

- Individuals who are 18 (eighteen) years of age or older.
- Single party membership owners only. Single parties are defined as an individual person, a married couple, or domestic partners. Partnerships, group ownerships, or business ownerships of any kind, are expressly precluded from obtaining membership in the Association.
- Individuals who are free of State and federal felony convictions in the last 10 years.
- Individuals who are not listed as registered sex offenders in any state or federal data base.
- Individuals who have reviewed and agreed to be bound by the Bylaws and the Rules, Regulations, and Procedures of the Park 400 Association.
- Individuals who have not had a previous membership in the Park 400 Association terminated for non-payment or cause within the last 5 years.

4. Membership in the Park 400 Association.

A. General. Membership in the Park 400 Association means that a single party has met all the requirements for membership and is therefore granted all the entitlements, privileges, and responsibilities of membership in the Association.

B. Requirements for Membership. To become a member of the Park 400 Association a single party must meet the following requirements:

- 1) Have their membership application approved.
- 2) Agree to and sign a Membership Agreement.
- 3) Obtain a Certificate of Membership from the Association.

5. Membership Agreement. Potential new members of the park 400 Association who understand and agree to abide by all the Bylaws and Rules, Regulations & Procedures, must sign a Membership Agreement, a binding agreement between the Association and single party owners covering the responsibilities, duties, and obligations of each party. This document which is maintained in the member's file, if they become a member of the Park 400 Association.

6. Membership Equity. Members of the Park 400 Association acquire no ownership, leasehold, easement, or any possessory interest in any camping lots/sites, real property, or any other property whatsoever owned or controlled by the Park 400 Association. Members ONLY own a membership.

7. Understanding the Bylaws; Rules, Regulations, and Procedures.

A. Park400.org. Potential members should visit the Association’s website at Park400.org and review all the information about becoming an Association member found at the “Membership” tab on the main menu.

B. Before Submitting a New Membership Application Form. Potential new members in the Park 400 Association should read and understand the Association Bylaws and Rules, Regulations & Procedures. These governing documents are available for review and download at Park400.org under main menu tab of “Governance”.

8. How to fill out a New Membership Application Form. If after reading and understanding the Park 400 Bylaws and Rules, Regulations & procedures, individuals wishing to pursue a membership in the Park 400 Association must fill out a New Membership Application Form and submit it, along with a signed Membership Agreement and proof of date of birth to the Membership Coordinator’s address as listed on the New Membership Application Form.

A. Membership # you are considering acquiring. Fill in this block with the membership / Lot # you are considering acquiring. If you do not know the number or have not found one then fill in this block with a question mark.

B. Phone Number. Enter in a good phone number that the Membership Coordinator can contact you on if there are any questions about your application.

C. Potential New Member section. Fill out the name and email blocks of this section. The email address you fill in is critical. It is the email that our background checking service will send communications to.

D. Potential New Members Spouse or significant other. If the potential new member is married or has a domestic partner, then they must also meet the qualifications to become an Association member. Fill out the name and email address blocks. The email address used **MUST BE DIFFERENT FROM THE ONE USED IN “C” Above.** If there is no spouse or domestic partner, then put an “X” in the box next to “None.”

E. Sign and Date the Form. By signing the form, you confirm that statements 1-5 on the form are true. Each potential new member must sign and date the form.

9. Mailing / Emailing the Form. Mail the completed New Membership Application Form along with the forms listed on form to the Membership Coordinator’s address listed on the form. Alternately, you can email the completed New Membership Application form and proof of date of birth to the Membership Coordinator, but the Signed Membership Agreement **MUST BE** mailed.

9. Confirmation of Receipt and Updates. With 72 hours of receipt of the form, the Membership Coordinator will email a confirmation to the email address(s) provided on the form. The Membership Coordinator will email additional updates as necessary.

10. Background Check. Once the Membership Coordinator receives your New Membership Application Form, a criminal and sex offender background check is initiated on each applicant listed on the form. We use a nationally recognized background checking service to do the background check. You will receive an email from the background checking service at the email addresses you listed on the form requesting permission to perform a background check, asking for additional information, and request an electronic fee payment to perform the background check. Once you give permission and pay the fee the background check is initiated and normally takes 24 hours.

11. Results of the Qualifications Checks. Once all the membership qualification checks are complete the Membership Coordinator will email each applicant listed on the form a Results of Membership Application Form indicating the results of the qualification checks and indicating whether or not you are approved for membership in the Park 400 Association.

12. Obtaining a Membership. Once you are approved for membership in the Association, then you must acquire a membership in the Park 400 Association to become a member. You can find all the memberships that are currently for sale by going to the Association's website at Park400.org and looking under the "About Us" tab on the main menu.